

17.147 **Updated Business Registration Report (Report 147)**

Overview

This report lists all active businesses registered within a locality and the taxes for which they are registered. This report only displays businesses registered for one or more of the following tax types: Sales, Consumer Use, Vending Machine, Withholding, Corporate Income, and Communications Taxes.

Purpose and Users

The report is used by

- Customer Services - TAX
- Commissioners of the Revenue

Frequency

This report is run on request for the previous calendar year. Localities must contact Customer Services to request this report. When finished, the report will be sent to the locality via the EESMC (External Entity Secure Messaging Center) application.

Report Format

The report is broken into four tax type sections:

- Section 1: Sales, Consumer Use, and Vending Machine Tax
- Section 2: Withholding
- Section 3: Corporate
- Section 4: Communications Taxes

To Request the Report:

You must include the following information:

- Locality name and 5-digit FIPS Code
- Specific Tax Type(s) for which the report should be generated:
 - Section 1: Sales, Consumer Use, and Vending Machine Tax
 - Section 2: Withholding
 - Section 3: Corporate
 - Section 4: Communications Taxes

An example of this report is shown on the next page.



Report ID: 147		Department of Taxation			Page 1
Run Date: 06/03/06		Updated Business Registration Report for: Withholding Tax			
Locality 217	Name Roanoke				
External ID	Account Number	Legal/Trading As Name	Physical Address		BLD
999999999	30-999999999F-001	A J JS LTD Guys and Dolls	999 Williamson Rd Roanoke	VA 24012-9999	03/99
999999999	30-999999999F-001	A D Woodson Inc Rick Woodson Honda	999 Peters Creek Rd Roanoke	VA 24012-9999	01/00
999999999	30-999999999F-001	A L Machine & Assoc Inc QS1 Inc.	999 Roanoke Ave SW Roanoke	VA 24012-9999	04/99

The columns and fields listed on this report are as follows:

Columns	Description
Locality	5-digit FIPS Code associated with the locality requesting the report.
Name	Name of the locality requesting the report.
External ID	Federal Employer Identification Number (FEIN) of the businesses registered in the locality.
Account Number	15-digit IRMS account number associated with the businesses registered in the locality.
Legal/Trading As Name	Legal and Trading As Name associated with the business's account number.
Physical Address	Physical address of the business. If no business location address is stored in the system, the primary mailing address is used.
BLD	Beginning Liability Date. The date the business account was opened (in mm/yyyy format).